(Company limited by guarantee no. 3613056 registered charity no. 1071974)

# **REPORT AND FINANCIAL STATEMENTS**

YEAR ENDED 31 DECEMBER 2007

(Company limited by guarantee no. 3613056, registered charity no. 1071974)

# REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2007

## **CONTENTS**

|                                      | Page |
|--------------------------------------|------|
| Legal and administrative information | 1    |
| Trustees' report                     | 2    |
| Auditors' report                     | 7    |
| Statement of financial activities    | 8    |
| Balance sheet                        | 9    |
| Notes to the financial statements    | 10   |

# REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

For the year ended 31 December 2007

**Trustees** Douglas Oakervee OBE

Robert Howard - Jones

Chairman

Treasurer

Resigned August 2007

Appointed October 2007

Ian Thomas Neil Bruce Tim Sharp Ian Smith

Ronald Watermeyer Professor Paul Jowitt

Vice Presidents Professor George Fleming

John Hodges CMG

Company Secretary Hongjie Wang

**Executive Director** Petter Matthews

**Company reg. no.** 3613056

Charity reg. no. 1071974

Registered office 2nd Floor Weston House

246 High Holborn London WC1V 7EX

Auditors Gotham Erskine LLP

Chartered Accountants & Registered Auditors

Friendly House

52 - 58 Tabernacle Street London EC2A 4NJ

Bankers National Westminster Bank Plc

Charing Cross Branch
PO Box 113, Cavell House
2a Charing Cross Road
London WC2H 0NN

## **TRUSTEES' REPORT**

## For the year ended 31 December 2007

The Trustees, who act as directors of the Company for the purposes of the Companies Act, and trustees for charity law purposes, submit their annual report and the financial statements of Engineers Against Poverty (EAP) for the year ended 31 December 2007. The Trustees confirm that the annual report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (revised 2005)'.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

## **Governing Document**

Engineers Against Poverty is a Company limited by guarantee, (company number 3613056), and a registered Charity, (Charity number 1071974). It was known as The Telford Challenge until 17 October 2003. The power and limits of the Charity are set out in the Memorandum and Articles of Association.

There are no transactions with the Trustees that require disclosure under FRS 8 'Related Party Disclosures'.

## **Appointment of Trustees**

At the Annual General Meeting on 10 May 2007 two of the Trustees, Mr. Tim Sharp and Mr. Ron Watermeyer retired by rotation and were reappointed by the members. Ian Thomas resigned as Trustee and Neil Bruce was appointed as Trustee in October 2007.

## **Principal Officers**

The following people were employed by EAP during 2007:

- Petter Matthews (Executive Director)
- Matthew Lynch (Programme Officer, was promoted to Programme Manager)
- Ian Neal (Programme Officer)
- Jill Wells (Programme Officer)
- Tamara Kummer (Finance and Administration Officer) Resigned 28 February 2007
- Hongjie Wang (Finance and Administration Officer) Appointed 12 March 2007

## Management of major risks

The Charity's operations are subject to risks that could prevent it from meeting its objectives. Its business plan contains a detailed risk assessment that identifies the major risks and explains the measures taken to reduce or eliminate them. The risk assessment was discussed with DFID, as the principal financial backer, and formed part of their decision to continue supporting the Charity in 2007-09. The Executive Director is responsible for managing risk on a day-to-day basis and regularly updates the Board of Trustees on developments.

## **OBJECTIVES AND ACTIVITIES**

#### **Objects**

The objects of the Charity are for the relief of poverty in particular by assisting in the provision of engineering support for projects and programmes for the relief of poverty anywhere in the world.

## Mission

Engineers Against Poverty works with industry, government and civil, society to fight poverty and promote sustainable development.

## **TRUSTEES' REPORT**

## For the year ended 31 December 2007

#### **Policies**

During the period the Board of Trustees confirmed that the policy orientation of the Charity's work continues to be guided, in addition to its own charitable objectives, by the United Nation's Millennium Development Goals and the Department for International Development's Public Service Agreement.

## Restrictions

There are no restrictions in the governing documents as to how Engineers Against Poverty may operate.

#### **Investment Powers**

There are no powers to make investments other than in bank accounts and there is no intention to build up an investment fund.

#### **Charitable Contributions**

All programme expenditure is for charitable purposes, but no direct contributions for charitable purposes have been made.

## **Liability Insurance**

£420 has been expended on Charity Trustees' Liability Insurance.

### **ACHIEVEMENTS AND PERFORMANCE**

At the end of 2007, the Charity was able to reflect on a series of important achievements that had helped strengthen its reputation as a highly innovative organisation producing high quality research, policy and practical advice. In the extractive industries for example, it completed a major piece of action research with AMEC in Timor Leste that is proving influential in shaping future development of oil and gas reserves in the Timor Sea. The Charity also published a guide for supply chain managers in association with the International Finance Corporation and were invited to facilitate workshops and present its work at international conferences in London, Kuala Lumpur and Washington.

The Charity's work in public sector infrastructure was boosted by securing £300,000 from the Department for International Development (DFID), for a five year programme aimed at improving health and safety in the Tanzanian construction industry. It also initiated a partnership with ARUP to develop a software based tool for appraising the sustainability and poverty reduction performance of infrastructure projects in developing countries. Another important area of work was a partnership with the Institution of Civil Engineers, which is aimed at modifying procurement procedures to more effectively meet social objectives. The Charity was consulted on the findings of its research by a range of international agencies including the African Development Bank and the European Commission.

A DFID funded project entitled 'Building Global Perspectives within Engineering Education' was the centrepiece of the Charity's work in engineering education. Working in partnership with five UK based universities, it held a series of roundtable discussions with leading figures from academia, industry and government, to identify the barriers to and opportunities for incorporating development issues into engineering curricula. The Charity also completed consultancy work for the Centre for the study of Social and Global Justice at the University of Nottingham and co-organised a major international conference at Imperial College.

## **TRUSTEES' REPORT**

## For the year ended 31 December 2007

Another important development was the Charity's relocation from the Institution of Mechanical Engineers to the offices of the Engineering and Technology Board (ETB). The ETB agreed to provide office space and services to the charity as in-kind support. In addition to the obvious financial advantages of this arrangement, the Charity initiated the process of building a strategic partnership with the ETB that will help consolidate the relationship with the engineering profession and industry.

The Charity's accomplishments in 2007 helped strengthen its track record of success and raised the profile of its work amongst important international agencies. It will build on these accomplishments to increase its developmental impact in 2008.

## **Support of Organisations**

The work of EAP in 2007 would not have been possible without the tremendous support of a range of organisations including:

- AMEC
- Anglo American
- ARUP
- Balfour Beatty
- Bechtel
- BHP Billiton
- B1
- Chartered Institution of Water and Environmental Management
- Institution of Civil Engineers
- Institution of Diesel and Gas Turbine Engineers
- Institution of Engineers Tanzania
- Institution of Mechanical Engineers
- Institution of Structural Engineers
- Mott MacDonald
- Society of Operating Engineers
- South African Institution of Civil Engineering
- Thames Water
- The Engineering and Technology Board
- UK Department for International Development
- Wardell Armstrong

## Support of Individuals

The Trustees offer sincere thanks to all the individuals who have supported the Charity's work in 2007.

## **FINANCIAL REVIEW**

## **Accounts**

The accounts for the year ended 31 December 2007 are shown in this annual report. The Trustees consider that the reserves are sufficient to meet its needs and obligations. All funds are held on short term deposit.

## **Unrestricted Funds**

Income exceeded expenditure by £26,265. The balance on unrestricted funds at 31 December 2007 stood at £100,208.

# TRUSTEES' REPORT For the year ended 31 December 2007

#### Reserves

EAP is dependent on statutory donors and its future viability is therefore susceptible to factors outside its own control. The Trustees have prioritised efforts to broaden the Charity's funding base and increase the proportion of income derived from marketing services. The Trustees have a reserves policy that aims for 'free reserves' to be equal to four months' operating costs, approximately £66,000, to help insulate the organisation against external shocks. In the event of an institutional donor withdrawing support at short notice, the fund would help minimise disruption of the Charity's charitable work and protect against insolvency. At the year end the 'free reserves' were £100,000, which the Trustees consider to be acceptable.

#### PLANS FOR FUTURE PERIODS

The Charity's programme structure in unlikely to change in the next period. It believes that working in the extractive industries, public sector infrastructure and engineering education remains the best way to pursue its charitable objectives. It plans to expand each of these areas and will strengthen the links between them as a way of making the most efficient use of the resources at its disposal.

Extending the programme into Africa will remain one of the Charity's major priorities. Its work in Tanzania will reach some key milestones in the delivery of the first round of training courses and finalising the institutional arrangements that are necessary to gain national recognition for the course it is offering. Building on these achievements, it will prioritise the identification of additional opportunities in infrastructure and the extractives sectors in other African countries.

The Charity will also continue to diversify its sources of income and importantly, will increase the proportion of income that comes from offering consultancy services. It will seek to strengthen its relationship with DFID, moving away from a donor/recipient relationship to one where it is more actively involved in influencing DFID policy.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company and charity law applicable to charities in England/Wales requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis (unless it is inappropriate to presume that the Company will continue in operation).

# TRUSTEES' REPORT For the year ended 31 December 2007

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS

We, as the directors of the Company who held office at the date of approval of these financial statements as set out on page 1 each confirm, so far as we are aware, that:

- there is no relevant audit information of which the Company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

#### PREPARATION OF THE REPORT

This report has been prepared in accordance with the provisions of Part VII of the Companies Act 1985 relating to small companies.

## **AUDITORS**

The auditors, Gotham Erskine LLP have indicated their willingness to accept re-appointment under Section 385(2) of the Companies Act 1985.

This report was approved and authorised for issue by the Trustees on 22 July 2008 and signed on its behalf by:

Douglas Oakervee OBE FREng Chairman

# Independent auditors' report to the Members of Engineers Against Poverty

This report is made solely to the Company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of Trustees and auditors

The responsibilities of the Trustees (who are also the directors of Engineers Against Poverty for the purposes of company law) for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of the Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

## Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally
  Accepted Accounting Practice applicable to Smaller Entities, of the state of the Company's affairs as at
  31 December 2007, and of its incoming resources and application of resources, including its income and
  expenditure, in the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trusteess' Annual Report is consistent with the financial statements.

Gotham Erskine LLP
Chartered Accountants & Registered Auditors
Friendly House
52 - 58 Tabernacle Street
London EC2A 4NJ
Date:

STATEMENT OF FINANCIAL ACTIVITIES (incorporating Income and Expenditure Account & Statement of Total Realised Gains and Losses) For the year ended 31 December 2007

|                                                                                                                | l<br>Note    | Jnrestricted<br>Funds<br>2007<br>£     | Restricted<br>Funds<br>2007<br>£ | Total<br>Funds<br>2007<br>£            | Total<br>Funds<br>2006<br>£           |
|----------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------|----------------------------------|----------------------------------------|---------------------------------------|
| INCOMING RESOURCES                                                                                             |              |                                        |                                  |                                        |                                       |
| Incoming resources from generated funds Voluntary income Bank interest receivable                              | s:<br>2      | 192,783<br>3,846                       | 58,552<br>-                      | 251,335<br>3,846                       | 226,559<br>1,761                      |
| Incoming resources from charitable activities Other incoming resources                                         | 3            | 12,085                                 | 20,000                           | 32,085                                 | -<br>687                              |
| TOTAL INCOMING RESOURCES                                                                                       | _            | 208,714                                | 78,552                           | 287,266                                | 229,007                               |
| RESOURCES EXPENDED  Costs of generating funds Charitable programmes Governance costs  TOTAL RESOURCES EXPENDED | 4<br>-<br>5_ | 14,387<br>156,655<br>11,407<br>182,449 | 78,552<br>-<br>78,552            | 14,387<br>235,207<br>11,407<br>261,001 | 7,514<br>208,763<br>17,601<br>233,878 |
| Net income/(expenditure) before transfer                                                                       |              | 26,265                                 | -                                | 26,265                                 | (4,871)                               |
| TOTAL FUNDS AT 1 JANUARY 2007                                                                                  |              | 73,943                                 | -                                | 73,943                                 | 78,814                                |
| TOTAL FUNDS AT 31 DECEMBER 2007                                                                                | 7            | £ 100,208                              | £ Nil                            | £ 100,208                              | £ 73,943                              |

## **ENGINEERS AGAINST POVERTY (company limited by guarantee)**

# BALANCE SHEET As at 31 December 2007

|                                | Notes |         | 2007      |          | 2006   |
|--------------------------------|-------|---------|-----------|----------|--------|
|                                |       | £       | £         | £        | £      |
| FIXED ASSETS                   |       |         |           |          |        |
| Tangible assets                | 9     |         | 490       |          | 739    |
| CURRENT ASSETS                 |       |         |           |          |        |
| Debtors                        | 10    | 41,513  |           | 66,665   |        |
| Cash at bank and in hand       | 10    | 63,662  |           | 17,915   |        |
| odon at bank and in hand       |       | 00,002  |           | 11,010   |        |
|                                | -     | 105,175 |           | 84,580   |        |
|                                |       | 100,110 |           | 0 1,000  |        |
| CREDITORS: amounts falling due |       |         |           |          |        |
| within one year                | 11    | (5,457) |           | (11,376) |        |
|                                | _     |         |           |          |        |
| NET CURRENT ASSETS             |       |         | 99,718    |          | 73,204 |
|                                |       | -       |           |          |        |
| NET ASSETS                     |       | =       | £ 100,208 | £        | 73,943 |
|                                |       |         |           |          |        |
| FUNDS                          |       |         |           |          |        |
| Unrestricted funds:            |       |         |           |          |        |
| General fund                   | 12    |         | 100,208   |          | 73,943 |
|                                |       | -       |           |          |        |
|                                |       | -       | £ 100,208 | £        | 73,943 |
|                                |       | -       |           | ·        |        |

The financial statements have been prepared in accordance with the provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective January 2007). They were approved, and authorised for issue, by the Trustees on 22 July 2008 and signed on their behalf by:-

| Douglas Oakervee OBE FREng | Chairman  |
|----------------------------|-----------|
| Robert Howard - Jones      | Treasurer |

### 1. ACCOUNTING POLICIES

## Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" revised in 2005, applicable accounting standards and the Financial Reporting Standard for Smaller Entities (effective January 2007).

The effects of events relating to the year ended 31 December 2007 which occurred before the date of approval of the financial statements by the Trustees has been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 31 December 2007 and the results for the year ended on that date.

## Company status

Engineers Against Poverty is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

## Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objects of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements. Statutory grants which are given as contributions towards the Charity's core services are treated as unrestricted.

## Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

In-kind support is valued at the estimated market value of the services provided to the Charity.

Income tax recoverable in relation to Gift Aid donations is recognised at the time the relevant income is receivable.

## Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Support costs, which cannot be directly attributed to particular activities, have been apportioned proportionately to the direct staff costs allocated to the activities. Governance costs include the costs of servicing Trustees' meetings, audit and strategic planning.

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2007

## Tangible fixed assets and depreciation

Assets with a cost of more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment - over 3 years

#### **Pensions**

The Charity contributes to the Director's defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

## 2. VOLUNTARY INCOME

|                                          | Unrestricted<br>Funds<br>2007<br>£ | Restricted<br>Funds<br>2007<br>£ |   | Total<br>Funds<br>2007<br>£ |   | Total<br>Funds<br>2006<br>£ |
|------------------------------------------|------------------------------------|----------------------------------|---|-----------------------------|---|-----------------------------|
| Department for International Development | t                                  |                                  |   |                             |   |                             |
| - Core funding AG 3487                   | -                                  | -                                |   | -                           |   | 116,237                     |
| - Core funding AG 4635                   | 144,331                            | -                                |   | 144,331                     |   | 55,834                      |
| - Development Awareness Fund             | -                                  | 32,118                           |   | 32,118                      |   | 11,614                      |
| - Civil Society Development Fund         | -                                  | 26,434                           |   | 26,434                      |   | -                           |
| Donations                                | 21,844                             | -                                |   | 21,844                      |   | 20,032                      |
| Appeals                                  | 12,253                             | -                                |   | 12,253                      |   | 12,762                      |
| In-kind support - office services        | 14,355                             |                                  |   | 14,355                      |   | 10,080                      |
|                                          | £ 192,783                          | £ 58,552                         | £ | 251,335                     | £ | 226,559                     |

The value placed by the Board of Trustees on office services and space provided by the Institution of Mechanical Engineers was estimated at £7,940 (2006 £10,080). The Engineering and Technology Board also provided office space and meeting facilities valued by the Board of Trustees £ 6,375 (2006-£Nil).

## 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

|                                        | Unrestricted | d R      | estricted    |   | Total        |   | Total |
|----------------------------------------|--------------|----------|--------------|---|--------------|---|-------|
|                                        | Funds        | 3        | <b>Funds</b> |   | <b>Funds</b> |   | Funds |
|                                        | 2007         | 7        | 2007         |   | 2007         |   | 2006  |
|                                        | 1            | 3        | £            |   | £            |   | £     |
| Institution of Civil Engineers         |              | -        | 20,000       |   | 20,000       |   | -     |
| University of Nottingham - consultancy | 5,000        | )        |              |   | 5,000        |   | -     |
| Other consultancy income               | 7,085        | <u> </u> | -            |   | 7,085        |   |       |
|                                        | £ 12,085     | £        | 20,000       | £ | 32,085       | £ | Nil   |

The Institution of Civil Engineers provided funding to the Charity to assist with its research projects. Other consultancy income included fees from training courses.

| 4. | CHARITABLE PROGRAMMES EXPEND          | ITUI | RE           |   |              |   |              |   |         |
|----|---------------------------------------|------|--------------|---|--------------|---|--------------|---|---------|
|    |                                       | Unr  | estricted    | R | estricted    |   | Total        |   | Total   |
|    |                                       |      | <b>Funds</b> |   | <b>Funds</b> |   | <b>Funds</b> |   | Funds   |
|    |                                       |      | 2007         |   | 2007         |   | 2007         |   | 2006    |
|    |                                       |      | £            |   | £            |   | £            |   | £       |
|    | Consultancy                           |      | 611          |   | 4,078        |   | 4,689        |   | 9,642   |
|    | Publications                          |      | 1,342        |   | 2,294        |   | 3,636        |   | 4,943   |
|    | Conferences & seminars                |      | 850          |   |              |   | 850          |   | 660     |
|    | Conferences & events                  |      | 2,013        |   | -            |   | 2,013        |   | 7,696   |
|    | Programme travel & subsistence        |      | 2,739        |   | 5,427        |   | 8,166        |   | 6,725   |
|    | Travel                                |      | 318          |   | 1,388        |   | 1,706        |   | 565     |
|    | Training and overseas programme costs |      | 4,709        |   | 22,007       |   | 26,716       |   | 1,083   |
|    | Allocation of salary costs            |      | 97,327       |   | 43,358       |   | 140,685      |   | 137,529 |
|    | Allocation of support costs           |      | 46,746       |   |              |   | 46,746       |   | 39,920  |
|    |                                       | £    | 156,655      | £ | 78,552       | £ | 235,207      | £ | 208,763 |

## 5. RESOURCES EXPENDED

|                           | \$ | Staff costs<br>£ | ur | Activities<br>nder-taken<br>directly<br>£ |   | Support<br>costs<br>£ |   | Total 2007<br>£ |   | Total 2006<br>£ |
|---------------------------|----|------------------|----|-------------------------------------------|---|-----------------------|---|-----------------|---|-----------------|
| Costs of generating funds |    | 7,706            |    | 6,681                                     |   | -                     |   | 14,387          |   | 7,514           |
| Charitable programmes     |    | 140,685          |    | 47,776                                    |   | 46,746                |   | 235,207         |   | 208,763         |
| Governance costs          |    | 7,706            |    | 3,701                                     |   | -                     |   | 11,407          |   | 17,601          |
| Support costs             |    | 22,607           |    | 24,139                                    |   | (46,746)              |   | -               |   |                 |
|                           | £  | 178,704          | £  | 82,297                                    | £ | Nil                   | £ | 261,001         | £ | 233,878         |
|                           |    |                  |    |                                           |   |                       |   |                 |   |                 |

Resources expended include:

| ·                                           | 2007  | 2006  |
|---------------------------------------------|-------|-------|
| Auditors' remuneration:                     | £     | £     |
| Audit fee                                   | 3,701 | 3,525 |
| Audit fee - previous auditor under provided | -     | 4,967 |
| Depreciation - on owned assets              | 973   | 732   |
| Fundraising consultant                      | -     | 198   |
| Trustee indemnity insurance                 | 420   | 420   |

Details of staff costs are given in Note 7.

| 6. | SUPPORT COSTS                                                                                |                 |      |            |
|----|----------------------------------------------------------------------------------------------|-----------------|------|------------|
| -  |                                                                                              | 2007            |      | 2006       |
|    |                                                                                              | £               |      | £          |
|    | Staff support costs                                                                          | 22,607          |      | 22,697     |
|    | Minor equipment/ furniture                                                                   | 849             |      | 141        |
|    | Stationery                                                                                   | 1,302           |      | 304        |
|    | Insurance                                                                                    | 686             |      | 1,415      |
|    | Subscriptions                                                                                | 1,465           |      | 796        |
|    | IT & communications                                                                          | 2,995           |      | 2,379      |
|    | Other office expenses                                                                        | 253             |      | 387        |
|    | Depreciation                                                                                 | 973             |      | 732        |
|    | Bank charges                                                                                 | 286             |      | 284        |
|    | Professional fees                                                                            | 975             |      | 705        |
|    | In kind support - Office services (see note 2.)                                              | 14,355          |      | 10,080     |
|    |                                                                                              | £ 46,746        | £    | 39,920     |
| 7. | STAFF NUMBERS AND COSTS                                                                      | 2007<br>£       |      | 2006<br>£  |
|    | Salaries                                                                                     | 156,835         |      | 151,961    |
|    | Social security costs                                                                        | 16,763          |      | 16,038     |
|    | Pension costs                                                                                | 3,535           |      | 3,501      |
|    |                                                                                              | 177,133         |      | 171,500    |
|    | Other staff costs                                                                            | 1,571           |      | 3,358      |
|    | Total staff costs                                                                            | £ 178,704       | £    | 174,858    |
|    | Staff numbers The staff members employed during the year, calculated as full time effollows: | quivalents, wer | e em | nployed as |
|    | Administration and directorate                                                               | 2.0             |      | 2.0        |
|    | Project Programme Officers                                                                   | 3.5             |      | 3.5        |
|    |                                                                                              |                 |      |            |

All staff worked on direct charitable activities with the exception of 10% of the Executive director's salary being allocated to governance and 10% to cost of generating funds. The finance and administration officer's salary is also allocated 10% to governance and 10% to the cost of generating funds with the remaining 80% being allocated as the support cost element of staff costs. Other staff costs are shown as support cost element of staff costs in note 5.

No employee received remuneration of more than £60,000.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2007

## 8. TRUSTEES

Trustees do not receive remuneration. No Trustee received reimbursement of expenses (2006 - £Nil).

| 9.  | TANGIBLE FIXED ASSETS - Office equipment                                                                                                                                   |   |                                                       |   |                                                 |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------|---|-------------------------------------------------|
|     | Cost                                                                                                                                                                       |   |                                                       |   | £                                               |
|     | At 1 January 2007                                                                                                                                                          |   |                                                       |   | 7,029                                           |
|     | Additions                                                                                                                                                                  |   |                                                       |   | 724                                             |
|     | At 31 December 2007                                                                                                                                                        |   |                                                       |   | 7,753                                           |
|     | Depreciation                                                                                                                                                               |   |                                                       |   |                                                 |
|     | At 1 January 2007                                                                                                                                                          |   |                                                       |   | 6,290                                           |
|     | Charge for the year                                                                                                                                                        |   |                                                       |   | 973                                             |
|     | At 31 December 2007                                                                                                                                                        |   |                                                       |   | 7,263                                           |
|     | Net book value                                                                                                                                                             |   |                                                       |   |                                                 |
|     | At 31 December 2007                                                                                                                                                        |   |                                                       | £ | 490                                             |
|     | At 31 December 2006                                                                                                                                                        |   |                                                       | £ | 739                                             |
| 10. | DEBTORS  Due within one year  Bank interest receivable Prepayments Receivable from Institution of Civil Engineers Gift Aid tax recoverable Grants receivable and contracts |   | 2007<br>£<br>1,147<br>1,250<br>435<br>1,914<br>36,767 |   | 2006<br>£<br>-<br>-<br>3,831<br>1,298<br>61,536 |
|     | Granto roccivasio ana contracto                                                                                                                                            | £ | 41,513                                                | £ | 66,665                                          |
| 11. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR                                                                                                                             |   | 2007<br>£                                             |   | 2006<br>£                                       |
|     | Pension costs                                                                                                                                                              |   | _                                                     |   | 471                                             |
|     | Creditors and accruals                                                                                                                                                     |   | 5,457                                                 |   | 10,905                                          |
|     |                                                                                                                                                                            | £ | 5,457                                                 | £ | 11,376                                          |

### 12. STATEMENT OF FUNDS

|                              |   | Brought<br>Forward |   | Incoming<br>Resources | - | Resources<br>Expended | 7 | ransfers |   | Carried<br>Forward |
|------------------------------|---|--------------------|---|-----------------------|---|-----------------------|---|----------|---|--------------------|
|                              |   | £                  |   | £                     |   | £                     |   | £        |   | £                  |
| RESTRICTED FUNDS             |   |                    |   |                       |   |                       |   |          |   |                    |
| Research fund                |   | -                  |   | 20,000                |   | (20,000)              |   |          |   | -                  |
| Civil Society Challenge      |   |                    |   |                       |   | ,                     |   |          |   |                    |
| Fund                         |   | -                  |   | 26,434                |   | (26,434)              |   | -        |   | -                  |
| <b>Development Awareness</b> |   |                    |   | •                     |   | , , ,                 |   |          |   |                    |
| Fund .                       |   | -                  |   | 32,118                |   | (32,118)              |   | -        |   | -                  |
| Total restricted funds       |   | -                  |   | 78,552                |   | (78,552)              |   | -        |   | -                  |
| <b>UNRESTRICTED FUNDS</b>    |   |                    |   |                       |   |                       |   |          |   |                    |
| General Fund                 |   | 73,943             |   | 208,714               |   | (182,449)             |   | -        |   | 100,208            |
|                              | £ | 73,943             | £ | 287,266               | £ | (261,001)             | £ | Nil      | £ | 100,208            |
|                              |   |                    | _ |                       |   |                       |   |          |   |                    |

The Research Fund represents funding from the Institution of Civil Engineers and Nottingham University towards specific research projects. In particular, research into a sustainability project model and a study into cross disciplinary post graduate training courses on 'Global Reasoning'.

The Civil Society Challenge Fund represents grant funding from the Department for International Development for a project titled "Strengthening Workers' Rights in the Construction Industry in Tanzania".

The Development Awareness Fund represents grant funding from the Department for International Development for a project titled "Promoting Development Awareness through dialogue and partnership exploration: UK Engineering Higher Education".

All assets and liabilities held at the year end were for unrestricted purposes.

## 13. GOING CONCERN

The Department for International Development (DFID) has provided core funding through accountable grant agreements for nearly 9 years. The current agreement will cease in October 2008 and as a result of changes in DFID's funding priorities, is unlikely to be extended. While the Charity is confident that alternative funding will be secured to replace this, if no such arrangements are secured the Charity will need to restructure its activities to reflect this loss of income.